

**ALLEN COUNTY
HAZARDOUS MATERIALS EMERGENCY PLANNING COMMITTEE
(LEPC)**

Meeting Minutes of August 15, 2013

Members present: Joe Martz, Robert Hutchinson, Fred Boenheim, Rick Skilliter, Diane Bishop, David Collins, Jim Everett, Dan Protsman, Clint Rolland, Ron Luttrell, Trevor Violet, Joseph Kitchen, Chad Ulm, Jim Michael, Bill Kelly, Carol Bertrand, Matthew Childers, Tom Mazur, Russ Decker, Ted Brookman and Doug Litsey.

Members absent: Kevin Bruin, Steve Carr, Kyle Erford, Tim Haniford, Mark Heffner, Jed Metzger, Jeff Ramey, Beth Seibert and Dieter Wireman.

Guests attending: Gene Davis and Steve Harvey with Allen County EMA, Sheriff Sam Crish, Allen County Commissioner Jay Begg, Nile Luttrell with Shawnee Township Fire Department, Tom Berger with the Allen County Health Department, Bob Johnson with American Trim, Jeff Walker from Licking County, and the news media.

Chairman Martz called the meeting to order at 9:30 a.m. at the Red Cross Chapter House and declared that a quorum was present.

The minutes of the June 20, 2013 meeting were discussed. A motion was offered by Jim Michael, seconded by Carol Bertrand to approve the minutes as mailed. Motion passed.

The financial report for the period from June 1, 2013 through July 31, 2013 was discussed. A motion was offered by Dave Collins, seconded by Rick Skilliter to approve the financial report as mailed. Motion passed.

The Chair recognized Allen County Commissioner, Jay Begg, for a special presentation. Commissioner Begg presented a Resolution of Appreciation to Chairman Martz for his leadership of the LEPC for the past two years. Chairman Martz then turned over the Chair position to the newly elected Chair, Robert Hutchinson.

Under the SERC Report, Russ Decker reported that the SERC met on August 14, 2013 and formally appointed and reappointed members to the LEPC. The SERC also concurred with the LEPC functional exercise from June 13, 2013. Russ recommended that the LEPC consider adopting a Resolution of "No Change" with respect to the county's hazardous materials plan for 2013 as no substantive changes are needed at this time. Carol Bertrand offered the "No Change" resolution for consideration, seconded by Ted Brookman. Motion passed.

Under the Emergency Coordinator's Report, Russ reported on 100 calls for service since the last meeting with 17 of those involving hazardous materials.

In other business, Dave Collins offered a motion to continue the LEPC's sponsorship on GTV2 for the purpose of airing community safety programming (e.g., shelter-in-place, outdoor sirens, etc.) at a cost of \$3,000 for the next 12 months, seconded by Joe Martz. Motion passed.

Under Committee reports, Joe Kitchen reported that several Hazmat training sessions are being scheduled including 2 "awareness" level courses at Westminster Rural Fire Department and Spencerville Fire Department; an "operations" level course at Lafayette-Jackson Fire Department; and plans for a "technician" level course in early 2014.

There being no further business to come before the Committee, Dave Collins moved to adjourn, seconded by Rick Skilliter. The meeting stood adjourned at 10:05 a.m.

Respectfully submitted,

Ted Brookman
Secretary